

**INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)**

- |   |   |
|---|---|
| 1. Name of the school with address<br>110023<br>(Strictly as per Affiliation sanction<br>Letter or as permitted by the<br>Board) with Pin code no.<br>(i) E-mail<br>(ii) Ph. No.<br>(iii) Fax no. | N.P. Co-Ed. Sr. Sec. School, Laxmi Bai Nagar, New Delhi-<br><hr/><br>lbn.s@ndmcmil.gov.in<br>011-26881247<br>NA |
| 2. Years of establishment of school   | 1963  |
| 3. Whether NOC from state/UT or<br>Recommendation of Embassy of India<br>Obtained?<br>(i) NOC No.<br>(ii) NOC issuing date  | NA<br><hr/> <hr/>   |
| 4. Is the school recognised ,<br><br>if yes By which Authority  | Yes , C.B.S.E   |
| 5. Status of Affiliation:<br>Permanent/Regular/ Provisional<br>(i) Affiliation No.<br>(ii) Affiliation with the Board since<br><br>(iii)Extension of Affiliation up to                            | REGULAR<br>2774025/2317<br>04/01/1991<br><br>31/03/2016   |
| 6. Name of trust/Society/ Company<br>Registered under Section 25 of the<br>Company Act, 1956<br>Period up to which Registration of<br>Trust/Society is valid                                      | NA<br><hr/>   |
| 7. List of member of school managing<br>Committee with their Address/ tenure and<br>Post held   | -----Copy Attached-----<br><hr/>  |

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
1.	Mr. Ajay Kr. Sharma	Lect. (Pol.Science)	B-850c, Sangam Vihar , New Delhi-62	2015-2017	Convenor
2.	Mrs. Anjali	Social Worker	H. no.07, Gali no.7, A-2 block, Sant Nagar, West, Burari, New Delhi-84	2015- 2017	Social Worker
3.	Mr. Naval Kishore	Junior Engineer	Civil Enquaries	2015- 2017	Representative of P.W.D
4.	Mr. K.K. Sharma	Head Asst.	NDMC Flat no.12, Sarojini Vihar, New Delhi-110023	2015- 2017	Representative of Audit
5.	Mrs. Anju Sachdeva	H.M. Primary	M-29, Shri Niwas Puri, Delhi	2015- 2017	Member
6.	Mr. Rajesh Yadav	Asst. Tr.	R2 9/45, TughlakaBad Extn. Delhi-110019	2015- 2017	Member
7.	Mr. Manoj Kr. Yadav	T.G.T.(Science)	437, Gali no.1, Sri Nagar, shakur Basti, Delhi-34	2015- 2017	Member
8.	Mr. Gautam	P.G.T(IP)	G-1/50,Mandir Marg,Mahavir Enclave,Palam-110045	2015-2017	Member
9.	Mrs. Asha Rani	P.G.T.(Hindi)	H.No.4527, Gali Jatan, Pahari Dhiraj , Delhi-06	2015- 2017	Member
10.	Mr. Budhi Ram	Parent	D-26, Pillanji Village, New Delhi-23	2015- 2017	R.W.A
11.	Mr. Chote Lal	Parent	1992, Balmiki Basti, Kotla Mubarkpur, Delhi-23	2015- 2017	Representative as parents
12.	Mrs Mamta	Parent	C-129 Mohammad Pur New Delhi	2015- 2017	Member
13.	Mrs. Sunita	Parent	D-64 Satya Marg Chankyapuri New Delhi	2015- 2017	Member
14.	Mr. Dunger Rao	Parent	D-I ,220 Vinay Marg ChankyaPuri New Delhi	2015-2017	Member
15.	Mrs. Tulsi	Parent	9-A Railway Officer Flat sarojini Nagar	2015- 2017	Member

**8. Name and official address of the Manager / President/Chairman/ Correspondent**

**NA**

(i) E-mail

**Shri Naresh Kumar**  
**chairperson@ndmcmil.gov.in**

(ii) Ph. No.

**23743579 Extn.2301**

(iii) Fax no.

**9. Area of School Campus**

- |       |                                   |                             |
|-------|-----------------------------------|-----------------------------|
| (i)   | In Acres                          | <b>1.744 Acres</b>          |
| (ii)  | In sq. mtrs.                      | <b>7058.60 Square mtrs.</b> |
| (iii) | Built up Area (Sq. mtrs.)         | <b>3743.52 Square mtrs.</b> |
| (iv)  | Area of playground in (Sq. mtrs.) | <b>5176.84 Square mtrs.</b> |
| (v)   | Other facility                    |                             |
| (i)   | Swimming pool                     | <b>No</b>                   |
| (ii)  | Indoor game                       | <b>Yes</b>                  |

- (iii) Dance rooms Yes
- (iv) Gymnasium No
- (v) Music Room Yes
- (vi) Hostels No
- (vii) Health and Medical yes  
Check up

**10. Details of the fee structure**

- (i) Pre nursery No fees charged
- (ii) Nursery Free Education from Nry. To XII
- (iii) I to V \_\_\_\_\_
- (iv) VI to VIII \_\_\_\_\_
- (v) IX & X Only pupil fund charged for boys IX to XII
- (vi) XI & XII

**11. Transport facility**

**NO**

- (i) Own Buses \_\_\_\_\_
  - (ii) Busses hired on contract basis \_\_\_\_\_
- Details of transport charge \_\_\_\_\_

**12. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)  
Give information about other posts also.**

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
PRINCIPAL	15600-39100	7600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
VICE PRINCIPAL	15600-39100	5400/-		30% OF BASIC	N.A.
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-		30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

**13. Mode of payment of salary**

- (i) Name of the bank through which salary is drawing ECS (Different Banks for individuals)

- (ii) Through single cheque transfer advice \_\_\_\_\_  
 (iii) Individual cheque \_\_\_\_\_  
 (iv) Cash \_\_\_\_\_

14. Library facility

- (i) Size of the library in sq. mtrs. **48.774 Sq. meter**  
 (ii) No. of Periodicals **3**  
 (iii) No. of Dailies **2**  
 (iv) No. of Reference books class- wise **20**  
 (v) No. of Magazine **2**  
 (vi) Others \_\_\_\_\_

15. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmil.gov.in](mailto:deo-g.education@ndmcmil.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmil.gov.in](mailto:deo-admn.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmil.gov.in](mailto:director.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

16. Members of Sexual Harassment committee \_\_\_\_\_05\_\_\_\_\_

17. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	07	17	24	Eng.
Nursery B	21	22	43	Eng.,
<b>Total of Nursery</b>	28	39	67	
I A	16	12	28	Maths
II B	20	16	36	Maths
III A	11	17	28	Maths
III B	10	16	26	Maths

IV A	12	16	28	Maths
IV B	13	14	27	Maths
V A	12	11	23	Maths
V B	13	09	22	Maths
<b>Total class I to V</b>	107	111	218	
VI A	18	12	30	Maths
VI B	17	14	32	Maths
VII A	13	14	27	Maths
VII B	13	16	29	Maths
VIII A	21	13	34	Maths
VIII B	17	16	33	Maths
<b>Total of class VI to VIII</b>	99	85	184	
IX A	24	17	41	Maths
IX B	24	14	38	Maths
X A	18	09	27	Maths
X B	14	13	27	Maths
<b>Total of class IX and X</b>	80	53	133	

Class & No. of Sections (Add more rows)	Enrolment (Gender wise)	Total Enrolment	Subject
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if needed for sections)								
	M	F		Stream (e.g. Arts, Commerce , Science)	Subjects in English Medium with enrolment (e.g. Acct.(32))	Other subjects/ Languages (e.g.= Eng. Core(85))	Choice in subjects [e.g. I.P / Maths (commerce), Phy. Edn./ Painting (Arts) etc.]	Additional subject ( e.g. Painting in XI B)
XI A	19	04	23	Commerce	B.S., Acc., Eco., I.P. (23)	Eng.	I.P./Maths	
XI B	19	07	26	Arts				
XI C	17	03	20	Arts				
XII A	17	02	19	Commerce	B.S., Acc., Eco., I.P. (23)	Eng.	I.P./Maths	
XII B	09	03	12	Arts				
XII C	12	05	17	Arts				
Total Class XI And XII	93	24	117					

Total Enrolment from class Nursery to Class XII:

Male= 407; Female = 312; Total (Male +Female ) = 719

18. Academic session period

From 01/04/2016 to 31/03/2017

19. Vacation period

From 11/05/2016 to 30/06/2016 (Summer Vacation)

From 8/10/2016 to 10/10/2016 (autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

20. Admission period

Throughout the year for I TO VIII

01/04/2016 to 31/07/2016 for IX TO XII

21. Particular of teaching staff (to be updated time to time)

Name	Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility *
H.P. MEENA	Principal	250803	<b>CONFIRMED</b>	10/02/1988	Trained	Economics 12	HOS
Sarita Kumar	Vice Principal	217887	<b>CONFIRMED</b>	04/11/1980	Trained	Pol.Sci. 18	
Anju Sachdeva	H.M. Pry.	265050	<b>CONFIRMED</b>	09/03/2012	Trained		
Gautam Kumar	P.G.T (IP)	305897	<b>CONFIRMED</b>	16/01/1998	Trained	I.P. 32	
K.K Sharma	P.G.T (Math)	303199	<b>CONFIRMED</b>	17/09/1997	Trained	Maths 32	
Ajay Sharma	P.G.T(Pol. Science)	264713	<b>CONFIRMED</b>	04/01/1991	Trained	Pol.Sci. 32	
Manoj Kr. Yadav	T.G.T (Science )	305081	<b>CONFIRMED</b>	17/10/1997	Trained	Science 36	
Rajkumar	P.E.T	218017	<b>CONFIRMED</b>	01/02/1983	Trained	Phy. Edu. 36	
Rekha Rani	T.G.T(Maths)	292061	<b>CONFIRMED</b>	12/08/1997	Trained	Maths 36	
Hukam Singh	T.G.T(Maths)	302274	<b>CONFIRMED</b>	21/08/1997	Trained	Maths 36	
Sarika Rohtagi	T.G.T(ENGLISH)	255720	<b>CONFIRMED</b>	04/04/1989	Trained	English 36	
Kirti Walia	Sr. Librarian	229387	<b>CONFIRMED</b>	17/09/1984	Trained	Library 32	
Sanjay Kumar	Asstt. Work Exp. Tr.	268715	<b>CONFIRMED</b>	25/09/1991	Trained	Work Exp. 32	
Madho Ram	Music Tr.		<b>CONFIRMED</b>	18/11/1989	Trained	Music	
Indu Bala	T.G.T (Sanskrit)		<b>CONFIRMED</b>	15/07/1991	Trained	Sanskrit 36	
Vineeta Solanki	T.G.T(English)	306255	<b>CONFIRMED</b>	13/07/1999	Trained	English 36	
Bhawana chugh	T.G.T (Domestic Sc.)	307774	<b>CONFIRMED</b>	03/12/2002	Trained	Domestic Sc. 36	

Rekha Kaushik	T.G.T.(Hindi)	267436	<b>CONFIRMED</b>	15/07/1991	Trained	Hindi 36	
Aradhana	T.G.T (Drawing)	310494	<b>ADHOC(Contract )</b>	06/08/2009	Trained	Drawing 36	
Arti Gupta	T.G.T (Sanskrit)	310463	<b>ADHOC(Contract )</b>	31/07/2009	Trained	Sanskrit 36	
Abhilasha	P.G.T (Painting)	314382	<b>ADHOC(Guest Fc.)</b>	02/01/2015	Trained	Painting 32	
VIKAS	P.G.T(ENGLISH)		ADHOC(Guest Fc.)		Trained	English 32	
Preeti	T.G.T(Comp. Science)	312863	<b>ADHOC(Guest Fc.)</b>	22/08/2015	Trained	Comp. Science 36	
Hina Ansari	T.G.T(Special Educator)	314515	<b>ADHOC(Guest Fc.)</b>	16/01/2015	Trained	Special Educator	
Udesh Kumar	P.G.T(Geography)	314419	<b>ADHOC(Guest Fc.)</b>	05/02/2015	Trained	Geo. 32	
Jaspreet Singh	Band Master	312796	<b>ADHOC(Guest Fc.)</b>	19/07/2013	Trained	Band Master	
Asha Rani	P.G.T. (Hindi)	312915	<b>ADHOC(Guest Fc.)</b>	20/07/2013	Trained	Hindi 32	
Sushil Malik	P.G.T.(History)	312980	<b>ADHOC(Guest Fc.)</b>	13/08/2013	Trained	History 32	
Kalpna	P.G.T.(Commerce)	312724	<b>ADHOC(Guest Fc.)</b>	11/07/2013	Trained	Commerce 36	
Anuja Sharma	P.G.T.(Economics)	312960	<b>ADHOC(Guest Fc.)</b>	06/09/2013	Trained	Eco 32	
Zarque Fatima	A/Tr (U)	309816	<b>ADHOC(Contract )</b>	22/01/2000	Trained	All Subjects	
Sharmila	N. Tr.	312833	<b>ADHOC(Guest Fc.)</b>	15/07/2013	Trained	All Subjects	
Sumitra Saini	Yoga tr.	222315	<b>CONFIRMED</b>	01/04/1982	Trained	yoga	
Rajesh Kumar Yadav	A/Tr.	306972	<b>CONFIRMED</b>	26/11/2001	Trained	All Subjects	
RADHA	A/Tr.	307120	<b>CONFIRMED</b>	20/07/2016	Trained	All Subjects	
PRAPTY GOSWAMI	A/Tr.	306249	<b>CONFIRMED</b>	16/07/1999	Trained	All Subjects	
MANJU JUNEJA	A/Tr.	306243	<b>CONFIRMED</b>	28/07/1999	Trained	All Subjects	

PREETI DABAS	A/Tr.	314888	<b>PROBATION</b>	09/03/2016	Trained	All Subjects	
SRISHTI SINGH	A/Tr.		<b>PROBATION</b>	05/07/2016	Trained	All Subjects	
HARIDWAR SINGH	A/Tr.	293861	<b>CONFIRMED</b>	11/09/1997	Trained	All Subjects	
Himanshu Verma	A/Tr.	314890	<b>PROBATION</b>	09/03/2016	Trained	All Subjects	
Paras Khatri	A/tr.	314889	<b>PROBATION</b>	09/03/2016	Trained	All Subjects	
ASMIN BEGUM	A/Tr.(U)	286105	<b>CONFIRMED</b>	02/07/1996	Trained	All Subjects	
MD. ILYAS	A/Tr.(U)	306594	<b>CONFIRMED</b>	03/01/2000	Trained	All Subjects	
Kanhiya Lal	Music Tr.	305734	<b>CONFIRMED</b>	25/11/1997	Trained	Music	
Manju Rani	Nur. Tr.	244640	<b>CONFIRMED</b>	15/07/1987	Trained	All Subjects	
Dhirju Ram	Lab. Asstt	271354	<b>CONFIRMED</b>	15/07/1992	Trained		
Ashok Kumar Gupta	Lab Asstt.	215196	<b>CONFIRMED</b>	10/07/1981	Trained		

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

## Other Information

1. Brief about History of school in 100 words
2. Main achievements ( Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also)
3. Main achievements ( Academic, sports, co-curricular etc ) of school from 1<sup>st</sup> April 2016 to till date. (Please include Photos also)
4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
01	H.P. MEENA	Principal	250803	10/08/2016	
02	Sarita Kumar	Vice Principal	217887	08/07/2015	
03	Anju Sachdeva	H.M. Pry.	265050	09/03/2012	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
01	1.5 km	Police station Sarojni Nagar-23	011-26882346

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, G.F. = First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	Lights	No. Of LED Tube	Remarks
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01	53	G.F. = 23 F.F. =30	Class Room- 31 Library- 1 Computer Lab- 02 Home Sc. -1 Principal and HM office ó 1+1 Activity Room -1 Music Room ó 1 Staff Room ó 02 Store- 01 Office- 01 Science Lab ó 1		3+2 in each class room	01 in each class room	03 in each class room	05 in each class room	
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# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No)  YES  NO
- Whether the school has Ramp for Physically Challenged . (Yes/No)  YES  NO

#### 7. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
05	G.F.	Boys=02 Girls=02 P.H. = 01	Yes	16	16

03	F.F.	Boys=01 Girls=01 Staff = 01	Yes	10	11
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8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
16	16	03	Nil

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
01	Eco Club	04	01	Environment
02	School Houses	04/16	01/04	C.C.A.

10. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
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1.	J. E (Civil)	N.K. Meena	26110867
2.	A.E. (Civil)	Lokesh	24601515
3.	E.E. (Civil)	V.K Nimesh	23730413
4.	J. E (Electrical)	Ghanshyam Pandey	24671506
5.	A.E. (Electrical)	Mahesh vijay	24671506
6.	E.E. (Electrical)	A.K. Dunga	24671506
7.	Section Officer (Horticulture)		
8.	Any Other		